

LEXINGTON COUNCIL GARDEN CLUBS

464 Lemon Drop Lane
Lexington, KY 40511

Lexington Council Garden Clubs is pleased to share with you information for applying for funds from proceeds of the June 2015 OPEN GATES TO BLUEGRASS LIVING GARDEN TOUR. Attached you will find an application form.

To be considered for funding, the project must meet the following criteria:

1. Must be in Fayette County, except for projects at GCKY State Headquarters.
2. Must not be for private use or operated for profit.
3. Must be in line with the following purposes of the Lexington Council Garden Clubs:
 - a. Aid in the protection, enhancement, and conservation of natural resources and civic beauty.
 - b. Stress will be on the use of native plants. No invasive species allowed.
 - c. Advance the art of gardening, floral design, landscape design, and the study of horticulture.
 - d. Further horticulture education, conservation, and landscape design through scholarships.
 - e. Continue restoration and maintenance of designated historic shrines and State Garden Club Headquarters.
4. Approved funds shall be used within twelve months of date of approval or a written request for extended date submitted to the LCGC President, Susan Craddock. Once a project is approved, a designated LCGC member will monitor the project and provide written reports on the status of the project to the LCGC.

PROCEDURE:

1. Submit one copy of application form via email or U.S. Mail by March 14, 2016, to the grant committee chair:
Judy Royse
329 Jesselin Drive
Lexington, KY 40503-2016
lexingtonjudy@gmail.com
2. Separate applications must be submitted if more than one request is made.
3. Limit information to the application form. One additional page (8 1/2 X 11) may be used for pictures (only one copy needed).
4. A selection committee of LCGC members appointed by the President shall review the applications and prioritize.
5. Committee members will conduct interviews and/or visit sites, as needed.
6. Based on the total amount of funds available, the selection committee will recommend projects for consideration to members of LCGC.
7. Upon majority recommendation of LCGC members, the proposed projects will be presented to the membership of the clubs comprising the LCGC for their approval. Each of the clubs has one vote.
8. The project applicant will be informed of the approval or non-approval of their request by April 15, 2016.
9. After the project is started, the designated Garden Club member shall send a written report on the status of the project and a written report on the completion of the project (within 12 months of the start date) to the LCGC President:
Susan Craddock
464 Lemon Drop Lane
Lexington, KY 40511
10. Funds for approved projects will be made available upon written notification from the applicant that the project is ready to begin.

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For Committee Use
Project Number
Priority Number
Final

APPLICATION FOR PROJECT FUNDING

Send one copy to: Judy Royse
329 Jesselin Drive
Lexington, KY 40503-2016
lexingtonjudy@gmail.com

NAME OF APPLICANT: _____

ADDRESS: _____

PHONE: _____

LCGC CONTACT PERSON: _____ PHONE: _____

TOTAL FUNDS REQUESTED: \$ _____ Would you be willing to accept less? yes no

AGENCY OVERALL PURPOSE: _____

PROJECT TITLE: _____

LOCATION OF PROJECT: _____

EXPLAIN HOW THIS PROJECT IS IN KEEPING WITH LCGC PURPOSES AS IDENTIFIED IN THE CRITERIA: _____

JUSTIFY NEED FOR PROJECT: _____

COST BREAKDOWN FOR AMOUNT REQUESTED: _____

ANTICIPATED COMPLETION DATE: _____

GIVE ASSURANCE THAT PROJECT WILL BE IMPLEMENTED, COMPLETED, AND MAINTAINED:

ANY ADDITIONAL INFORMATION YOU FEEL BENEFICIAL: _____

APPLICATION SUBMITTED BY: _____

TITLE OR POSITION: _____ PHONE: _____

PROJECT SUPERVISOR: _____ PHONE: _____

DESIGNATED LCGC MEMBER: _____ PHONE: _____